

* Tournament Director (TD)
* TD
* TD
* CVA
* CCC & Floor controllers
* CCC & Floor Controllers
* TD
* Floor Controller
* Floor Controller

**Pre-Activity:** *Consider communications with stakeholders e.g., schools, venues, contractors (caterers etc.), cancellation timelines and refund policies.*

* *Christchurch City Council (CCC) venues only considered, as school gymnasiums not available. Continued contact/meetings with CCC to discuss event guidelines with continuing updates*
* *Email to schools (both potential entries and also schools that have already registered) following Red settings enforced within CPF. Schools told that there would be a limit to team entries, limited Divisions, and the priority of who will gain spaces within the tournaments*
* *H&S information & CPF – Red requirements to be sent to schools & SSNZ in SSNZ template*
* *Invoicing of event will not occur until the week of the tournament*

**During Activity:** *Consider signage, separate entry and exit, checking vaccination passports,*

* All divisions will be played within CCC venues, and CCC Venue QR codes to be used
* Signage is shown at both CCC Venues and we will increase signage within the Stadiums (playing arenas)
* Games will be played in Divisions (100 athletes maximum) and will rotate throughout the day
* Changing rooms outside of playing area can be separated if needed and we will work with the CCC if needed
* All workers, team management, athletes that are not involved with warming up or playing will be wearing masks

**Post Activity:** *Consider feedback from participants and schools.*

**Vaccination Passports:** *Consider venue requirements*

* MVPs are mandatory to enter CCC Venues, but not for athletes in these school teams. MVP scanning will be conducted on entry for all team officials at entry
* Schools are responsible for ensuring that all coaches/managers/officials have MVPs. Our team lists states that athese participants must have a MVP and this is signed by the schools Principals. Students will not need the MVP due to government legislation

**Hygiene**: *Consider facilities and equipment required*

* CCC will maintain their own venues
* CVA will sanitise equipment in between Divisions entering the stadium

**How will you ensure all workers, volunteers, and attendees are able to keep themselves safe from exposure to COVID-19?**

* CCC & Floor Controller
* Individual schools
* CCC
* Floor Controller

**How will you manage the risks of operating your activity under the CPF at red?**

Use this form to document your thinking about how you and others will keep safe at your activity during the COVID-19 pandemic and operating within the Covid Protection Framework (CPF). Provide as much information in response to each question as possible. This information will help those working, volunteering, or attending your activity to know exactly what to do and what to expect.

The COVID-19 pandemic is an evolving situation – review your plan regularly and make changes as required. There is guidance on what to think about when working under the CPF: <http://www.worksafe.govt.nz/> and   
[COVID-19 Protection Framework | Sport New Zealand - Ihi Aotearoa (sportnz.org.nz)](https://sportnz.org.nz/covid-19-response/covid-19-protection-framework/)

Please submit this document along with your Health and Safety plan for your event no later than 6 weeks prior to the start date of your event

Revision date: (To be updated in accordance with GOVT regulations) VNZ meeting 10/3/2022

Is your activity an event or gathering? Event

Activity name: South Island Indoor Volleyball Satellite Cup

**COVID-19 Safety Plan**

Date completed: This form 9/3/2022

**COVID Protection Framework – RED**

**WHO IS RESPONSIBLE:**

**Activity details**

1/2

**DESCRIBE WHAT YOU WILL DO:**

**worksafe.govt.nz** 0800 030 040

2/2

**DESCRIBE WHAT YOU WILL DO:**

N

* CCC & Floor Controller
* Floor Controller
* CCC & Floor Controller
* TD
* TD
* TD
* TD
* TD
* TD
* CCC
* CCC & CVA

*Consider adapting plans to find better/easier ways to do things.*

* Teams will not be allowed entry unless scanned in at entry point for both QR code and MVP
* Floor controller to walk the floor ensuring mask wearing
* No Division to be allowed into stadium until the previous division has exited and sanitizing/cleaning completed
* Contact with each team during the tournament to emphasize protocols followed outside of the stadium

*Consider – Isolation procedures, clean down procedures, contacting Healthline.*

* Open communication between all team contacts and Tournament Director throughout the tournament
* Possible exposure to be covered in pre tournament information provided to schools, and schools will also be asked to have plans prepared
* All teams in the Division will be contacted if there is exposure or suspected exposure and to follow procedures from Ministry of Health/Covid Helpline
* Necessary authorities contacted for possible exposure
* Play in Divisions suspended

**Contact tracing:** *Consider QR code placement*

* CCC Venues have QR signage and we will place this on Volleyball Tournament specified entry. Team entry will be controlled and all at one time where scanning of coaches/managers will be monitored

**Spectators:** *Consider signage, checking of vaccination passports*

* No spectators will be allowed in the CCC Venues

**How will you check to see if your work processes and risk**

**controls are effective?**

**How will you manage an exposure or suspected exposure to COVID-19?**

**How will you ensure all workers, volunteers, and attendees are able to keep themselves safe from exposure to COVID-19?**

**WHO IS RESPONSIBLE:**

**RED**

**COVID-19 Safety Plan**

**Notes:**